



513179

RAC 2-5 MONTHLY PROGRESS REPORT VOUCHER NO. A024

Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	038-RICO-B5BF	Report Period:	July 2008
W.A. Name:	Elm Street Terre Haute RI/FS	Firm:	SulTRAC
EPA W.A. Manager:	Howard Caine	Task:	01, 02, 03, 05, 06, 15, 04, 07, 08, 09, 10, 11, 12, 13
EPA Project Officer:	Edward Quigley	Technically Complete:	0.0%
Contractor Project Manager:	Brian Malone	Period of Performance:	June 29, 2011

SUMMARY

This report covers the 4-week period from June 30 through July 27, 2008. During this reporting period, SulTRAC performed project management and technical assistance for the Elm Street RI/FS site. SulTRAC activities included preparation of a site specific health and safety plan for a site visit and conducting the site visit.

Summarize Costs and LOE

Please see the attached financial report. The July 2008 financial status report shows expenses incurred during this 4-week reporting period and includes [REDACTED] level-of-effort (LOE) hours, [REDACTED] in computer and other direct costs (ODC) and [REDACTED] in travel costs. The total cost and fee incurred under this work assignment during July 2008 is \$16,744.18

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC and the EPA WAM had a site visit on July 8 and 9.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
COI Certification				June 23, 2008	100	0 days

3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

No schedule variances or corrective actions were identified for this work assignment during this reporting period.

4. ACTIVITY NEXT PERIOD

Task 1 - Project Planning and Support

SulTRAC will continue project management activities, which included emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC will submit the Phase I Work Plan. SulTRAC will start preparing the Field Sampling Plan and Quality Assurance Project Plan for the Phase I Work Plan activities.

5. TRAVEL - PURPOSE/DESTINATION

A detailed breakdown of travel costs can be found in Report 1A of the RAC Reports of Work.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subcontracting activities were conducted nor costs incurred under this project during this reporting period.

RAC 2-5 MONTHLY PROGRESS REPORT VOUCHER NO. A025

Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	038-RICO-B5BF	Report Period:	August 2008
W.A. Name:	Elm Street Terre Haute RI/FS	Firm:	SulTRAC
EPA W.A. Manager:	Howard Caine	Task:	01, 02, 03, 05, 06, 15, 04, 07, 08, 09, 10, 11, 12, 13
EPA Project Officer:	Edward Quigley	Technically Complete:	0.0%
Contractor Project Manager:	Brian Malone	Period of Performance:	June 29, 2011

SUMMARY

This report covers the 4-week period from July 28 through August 24, 2008. During this reporting period, SulTRAC performed project management and technical assistance for the Elm Street RI/FS site. SulTRAC activities included preparation of the Field Sampling Plan (FSP) and Quality Assurance Project Plan (QAPP).

Summarize Costs and LOE

Please see the attached financial report. The August 2008 financial status report shows expenses incurred during this 4-week reporting period and includes [REDACTED] level-of-effort (LOE) hours, [REDACTED] in computer and other direct costs (ODC). The total cost and fee incurred under this work assignment during August 2008 is \$8,636.49.

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included exchanging e-mails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC began preparing the site-specific plans for the work assignment, the FSP and the QAPP.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
COI Certification				June 23, 2008	100	0 days
Draft Phase I Work Plan	July 8,	July 8,	August	August 5,	100	(3 days)

	2008	2008	8, 2008	2008		
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3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

SulTRAC submitted the work plan three days ahead of schedule (see table above).

4. ACTIVITY NEXT PERIOD

Task 1 - Project Planning and Support

SulTRAC will continue project management activities, which include exchanging e-mails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has submitted the Phase I Work Plan and is awaiting comments. SulTRAC will continue preparing the Field Sampling Plan and Quality Assurance Project Plan for the Phase I Work Plan activities.

5. TRAVEL - PURPOSE/DESTINATION

No travel costs appear in this month's invoice.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subpool costs appear in this month's invoice.

RAC 2-5 MONTHLY PROGRESS REPORT

VOUCHER NO. A026

Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	038-RICO-B5BF	Report Period:	September 2008
W.A. Name:	Elm Street Terre Haute RI/FS	Firm:	SulTRAC
EPA W.A. Manager:	Howard Caine	Task:	01, 02, 03, 05, 06, 15, 04, 07, 08, 09, 10, 11, 12, 13
EPA Project Officer:	Edward Quigley	Technically Complete:	15.0%
Contractor Project Manager:	Brian Malone	Period of Performance:	June 29, 2011

SUMMARY

This report covers the 5-week period from August 25 through September 28, 2008. During this reporting period, SulTRAC performed project management and technical assistance for the Elm Street RI/FS site. SulTRAC activities included submittal of the Field Sampling Plan (FSP) Quality Assurance Project Plan (QAPP), Data Management Plan (DMP) and Sample Management Plan (SMP). SulTRAC has initiated the procurement process and has requested proposals from subcontractors for the field work.

Summarize Costs and LOE

Please see the attached financial report. The September 2008 financial status report shows expenses incurred during this 5-week reporting period and includes [REDACTED] level-of-effort (LOE) hours, [REDACTED] in computer and other direct costs (ODC). The total cost and fee incurred under this work assignment during September 2008 is \$21,408.99.

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included exchanging e-mails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC submitted the site-specific plans including the FSP, QAPP and DMP for the work assignment on September 23, 2008. The SMP was submitted on September 26, 2008.

Task 2 - Community Involvement

No activities were performed and no costs were incurred under this task.

Task 3 - Field Investigation/Data Acquisition

No activities were performed and no costs were incurred under this task.

Task 5 - Analytical Support and Data Validation

No activities were performed and no costs were incurred under this task.

Task 6 - Data Evaluation

No activities were performed and no costs were incurred under this task.

Task 15 - Work Assignment Closeout

No activities were performed and no costs were incurred under this task.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
COI Certification	June 24, 2008	June 23, 2008	June 29, 2008	June 23, 2008	100	(6 days)
Draft Phase I Work Plan	July 8, 2008	July 8, 2008	August 8, 2008	August 5, 2008	100	(3 days)
Draft Phase I SAP	September 9, 2008	August 4, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Data Management Plan	August 20, 2008	August 20, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Site Management Plan	September 15, 2008	August 20, 2008	October 15, 2008	September 26, 2008	100	(19 days)

3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

SulTRAC submitted the ~~work~~ plan three days ahead of schedule.

SulTRAC submitted the SAP 22 days ahead of schedule (see table above).

4. ACTIVITY NEXT PERIOD**Task 1 - Project Planning and Support**

SulTRAC will continue project management activities, which include exchanging e-mails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has submitted the SAP (FSP and QAPP) and is awaiting comments. SulTRAC will continue with subcontractor procurement and scheduling to prepare for the field work anticipated to begin the week of October 20, 2008.

Task 2 - Community Involvement

No activity is anticipated in the next report period.

Task 3 - Field Investigation/Data Acquisition

No activity is anticipated in the next report period.

Task 5 - Analytical Support and Data Validation

No activity is anticipated in the next report period.

Task 6 - Data Evaluation

No activity is anticipated in the next report period.

Task 15 - Work Assignment Closeout

No activity is anticipated in the next report period.

5. TRAVEL - PURPOSE/DESTINATION

No travel costs appear in this month's invoice.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subpool costs appear in this month's invoice.

RAC 2-5 MONTHLY PROGRESS REPORT VOUCHER NO. A027

Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	038-RICO-B5BF	Report Period:	October 2008
W.A. Name:	Elm Street Terre Haute RI/FS	Firm:	SulTRAC
EPA W.A. Manager:	Howard Caine	Task:	01, 02, 03, 05, 06, 15, 04, 07, 08, 09, 10, 11, 12, 13
EPA Project Officer:	Edward Quigley	Technically Complete:	18.0%
Contractor Project Manager:	Brian Malone	Period of Performance:	June 29, 2011

SUMMARY

This report covers the 4-week period from September 29 through October 26, 2008. During this reporting period, SulTRAC performed project management and technical assistance for the Elm Street RI/FS site. SulTRAC activities included completion of the procurement process for subcontractors to conduct field activities for the project. SulTRAC is awaiting approval of the Field Sampling Plan (FSP) Quality Assurance Project Plan (QAPP), Data Management Plan (DMP) and Sample Management Plan (SMP) by the EPA. SulTRAC is awaiting confirmation from the EPA of the completion of access agreements by the property owners required to conduct investigative activities at the site.

Summarize Costs and LOE

Please see the attached financial report. The October 2008 financial status report shows expenses incurred during this 4-week reporting period and includes [REDACTED] level-of-effort (LOE) hours, [REDACTED] in computer and other direct costs (ODC). The total cost and fee incurred under this work assignment during October 2008 is \$10,552.02.

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included exchanging e-mails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has completed the procurement process and selected subcontractors to complete the field activities at the site.

Task 2 - Community Involvement

No activities were performed and no costs were incurred under this task.

Task 3 - Field Investigation/Data Acquisition

No activities were performed and no costs were incurred under this task.

Task 5 - Analytical Support and Data Validation

No activities were performed and no costs were incurred under this task. Six hours for subcontractor procurement were mistakenly charged to this task. They will be moved to the correct task next month.

Task 6 - Data Evaluation

No activities were performed and no costs were incurred under this task.

Task 15 - Work Assignment Closeout

No activities were performed and no costs were incurred under this task.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
COI Certification	June 24, 2008	June 23, 2008	June 29, 2008	June 23, 2008	100	(6 days)
Draft Phase I Work Plan	July 8, 2008	July 8, 2008	August 8, 2008	August 5, 2008	100	(3 days)
Draft Phase I SAP	September 9, 2008	August 4, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Data Management Plan	August 20, 2008	August 20, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Site Management Plan	September 15, 2008	August 20, 2008	October 15, 2008	September 26, 2008	100	(19 days)

3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

No schedule variances or corrective actions were identified for this work assignment during this reporting period.

4. ACTIVITY NEXT PERIOD

Task 1 - Project Planning and Support

SulTRAC will continue project management activities, which include exchanging e-mails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has submitted the SAP (FSP and QAPP) and is awaiting comments. SulTRAC will schedule field work when the SAP is approved and access agreements are completed by the property owners.

Task 2 - Community Involvement

No activity is anticipated in the next report period.

Task 3 - Field Investigation/Data Acquisition

No activity is anticipated in the next report period.

Task 5 - Analytical Support and Data Validation

No activity is anticipated in the next report period.

Task 6 - Data Evaluation

No activity is anticipated in the next report period.

Task 15 - Work Assignment Closeout

No activity is anticipated in the next report period.

5. TRAVEL - PURPOSE/DESTINATION

No travel costs appear in this month's invoice.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subpool costs appear in this month's invoice.

RAC 2-5 MONTHLY PROGRESS REPORT VOUCHER NO. A028

Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	038-RICO-B5BF	Report Period:	November 2008
W.A. Name:	Elm Street Terre Haute RI/FS	Firm:	SulTRAC
EPA W.A. Manager:	Howard Caine	Task:	01, 02, 03, 05, 06, 15, 04, 07, 08, 09, 10, 11, 12, 13
EPA Project Officer:	Edward Quigley	Technically Complete:	19.0%
Contractor Project Manager:	Brian Malone	Period of Performance:	June 29, 2011

SUMMARY

This report covers the 4-week period from October 27 through November 23, 2008. During this reporting period, SulTRAC performed project management and technical assistance for the Elm Street RI/FS site. SulTRAC activities included completion of the procurement of subcontractors to conduct field activities for the project. SulTRAC is awaiting approval of the Field Sampling Plan (FSP), Quality Assurance Project Plan (QAPP), Data Management Plan (DMP) and Sample Management Plan (SMP) by the EPA. SulTRAC is awaiting confirmation from the EPA of the completion of access agreements by the property owners required to conduct investigative activities at the site.

Summarize Costs and LOE

Please see the attached financial report. The November 2008 financial status report shows expenses incurred during this 4-week reporting period and includes [REDACTED] level-of-effort (LOE) hours, [REDACTED] in computer and other direct costs (ODC). The total cost and fee incurred under this work assignment during November 2008 is \$2,621.99.

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included exchanging emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has completed the procurement process and selected subcontractors to complete the field activities at the site.

Task 2 - Community Involvement

No activities were performed and no costs were incurred under this task.

Task 3 - Field Investigation/Data Acquisition

No activities were performed and no costs were incurred under this task.

Task 5 - Analytical Support and Data Validation

No activities were performed and no costs were incurred under this task. Six hours for subcontractor procurement were mistakenly charged to this task during the previous reporting period. The hours have been moved to the correct task.

Task 6 - Data Evaluation

No activities were performed and no costs were incurred under this task.

Task 15 - Work Assignment Closeout

No activities were performed and no costs were incurred under this task.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
COI Certification	June 24, 2008	June 23, 2008	June 29, 2008	June 23, 2008	100	(6 days)
Draft Phase I Work Plan	July 8, 2008	July 8, 2008	August 8, 2008	August 5, 2008	100	(3 days)
Draft Phase I SAP	September 9, 2008	August 4, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Data Management Plan	August 20, 2008	August 20, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Site Management Plan	September 15, 2008	August 20, 2008	October 15, 2008	September 26, 2008	100	(19 days)

3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

No schedule variances or corrective actions were identified for this work assignment during this reporting period.

4. ACTIVITY NEXT PERIOD

Task 1 - Project Planning and Support

SulTRAC will continue project management activities, which include exchanging emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has submitted the SAP (FSP and QAPP) and is awaiting comments. SulTRAC will schedule field work when the SAP is approved and access agreements are completed by the property owners.

Task 2 - Community Involvement

No activity is anticipated in the next report period.

Task 3 - Field Investigation/Data Acquisition

No activity is anticipated in the next report period.

Task 5 - Analytical Support and Data Validation

No activity is anticipated in the next report period.

Task 6 - Data Evaluation

No activity is anticipated in the next report period.

Task 15 - Work Assignment Closeout

No activity is anticipated in the next report period.

5. TRAVEL - PURPOSE/DESTINATION

No travel costs appear in this month's invoice.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subpool costs appear in this month's invoice.

RAC 2-5 MONTHLY PROGRESS REPORT VOUCHER NO. A029

Contract Number:	EP-S5-06-02	Contract Period:	Base
Work Assignment:	038-RICO-B5BF	Report Period:	December 2008
W.A. Name:	Elm Street Terre Haute RI/FS	Firm:	SulTRAC
EPA W.A. Manager:	Howard Caine	Task:	01, 02, 03, 05, 06, 15, 04, 07, 08, 09, 10, 11, 12, 13
EPA Project Officer:	Edward Quigley	Technically Complete:	19.0%
Contractor Project Manager:	Brian Malone	Period of Performance:	June 29, 2011

SUMMARY

This report covers the 5-week reporting period of November 24, 2008, through December 28, 2008. During this reporting period, SulTRAC performed project management and technical assistance for the Elm Street RI/FS site. SulTRAC is awaiting approval of the Field Sampling Plan (FSP), Quality Assurance Project Plan (QAPP), Data Management Plan (DMP) and Sample Management Plan (SMP) by the EPA. SulTRAC is awaiting confirmation from the EPA of the completion of access agreements by the property owners required to conduct investigative activities at the site.

Summarize Costs and LOE

Please see the attached financial report. The December 2008 financial status report shows expenses incurred during this 5-week reporting period and includes level-of-effort (LOE) hours, in computer and other direct costs (ODC). The total cost and fee incurred under this work assignment during December 2008 is \$341.59.

1. PROGRESS MADE THIS REPORT PERIOD

Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included exchanging emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

Task 2 - Community Involvement

No activities were performed and no costs were incurred under this task.

Task 3 - Field Investigation/Data Acquisition

No activities were performed and no costs were incurred under this task.

Task 5 - Analytical Support and Data Validation

No activities were performed and no costs were incurred under this task.

Task 6 - Data Evaluation

No activities were performed and no costs were incurred under this task.

Task 15 - Work Assignment Closeout

No activities were performed and no costs were incurred under this task.

2. TASK SCHEDULES

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
COI Certification	June 24, 2008	June 23, 2008	June 29, 2008	June 23, 2008	100	(6 days)
Draft Phase I Work Plan	July 8, 2008	July 8, 2008	August 8, 2008	August 5, 2008	100	(3 days)
Draft Phase I SAP	September 9, 2008	August 4, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Data Management Plan	August 20, 2008	August 20, 2008	October 15, 2008	September 23, 2008	100	(22 days)
Draft Site Management Plan	September 15, 2008	August 20, 2008	October 15, 2008	September 26, 2008	100	(19 days)

3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS

No schedule variances or corrective actions were identified for this work assignment during this reporting period.

4. ACTIVITY NEXT PERIOD

Task 1 - Project Planning and Support

SulTRAC will continue project management activities, which include exchanging emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

SulTRAC has submitted the SAP (FSP and QAPP) and is awaiting comments. SulTRAC will schedule field work when the SAP is approved and access agreements are completed by the property owners.

Task 2 - Community Involvement

No activity is anticipated in the next report period.

Task 3 - Field Investigation/Data Acquisition

No activity is anticipated in the next report period.

Task 5 - Analytical Support and Data Validation

No activity is anticipated in the next report period.

Task 6 - Data Evaluation

No activity is anticipated in the next report period.

Task 15 - Work Assignment Closeout

No activity is anticipated in the next report period.

5. TRAVEL - PURPOSE/DESTINATION

No travel costs appear in this month's invoice.

6. UTILIZATION OF SUBPOOL CONTRACTORS

No subpool costs appear in this month's invoice.